

# RESOURCES



2012  
NORTH CAROLINA  
— PUBLIC LIBRARY —  
STANDARDS

# RESOURCES



## Public Value

To develop and provide access to library resources that are essential for the community to thrive and support digital citizenship.

### COLLECTION MANAGEMENT PLAN

**BENCHMARK:** Library Collection Management Plan is based on community needs and interests.

- Develop a Collection Management Plan and review regularly as part of the library's long-range planning process.

**OUTCOME:** Community members have access to a well-rounded library collection that is current, professionally developed, and based on local needs.

### COLLECTIONS / ACCESS

**BENCHMARK:** Library collections meet the needs and interests of a diverse community and ensure equal access for persons of all ages, abilities and backgrounds.

- Maintain a collection of materials that reflects the needs and interests of the community.
- Provide access to materials in formats appropriate to the needs and interests of all populations.
- Provide access to materials in languages appropriate to the needs and interests of the community.
- Provide access to materials that represent a wide variety of viewpoints.
- Retain, preserve and provide access to materials with local and historical content.

**OUTCOME:** Community members have access to resources that meet their needs and interests.

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## Public Value

To develop and provide access to library resources that are essential for the community to thrive and support digital citizenship.

### DIGITAL RESOURCES

**BENCHMARK:** Provide helpful, relevant, digital resources.

- Provide helpful, relevant, digital resources.
- Support the creation of original digital content.
- Participate in statewide resource sharing programs and services, and promote these resources to library users.

**OUTCOME:** Community members improve their digital literacy through easy access to relevant digital resources.

### TECHNOLOGY

**BENCHMARK:** Library provides access to current and emerging technology tools and applications.

- Provide current technology tools and applications to support fast and easy access to digital resources and the creation of original digital content.
- Provide adaptive technology to ensure access for all persons.

**OUTCOME:** Community members have access to the technology needed to advance digital literacy and support digital citizenship.

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## Management

To provide easy and convenient access to well-selected library materials in a variety of formats.

### COLLECTION EXPENDITURES

**BENCHMARK:** Library budgets for a collection of materials in sufficient quantity to meet community needs and interests.

- Allocate funds for purchasing materials and for access to electronic resources, based on the Collection Management Plan.
- Participate in cost-effective cooperative purchasing opportunities to acquire library resources.
- Establish and meet a service target for total expenditures for collections.
- Establish and meet a service target for total collection size.

**OUTCOME:** Community members have access to an appropriately-sized collection of materials and resources.

### CATALOG

**BENCHMARK:** Library catalog arranges collections for easy access and retrieval.

- Use an Integrated Library System (ILS) to support the management and development of the library's collection.
- Catalog library collections according to currently accepted cataloging and classification practices to facilitate access and resource sharing.
- Organize and display collections to facilitate browsing.

**OUTCOME:** Community members are able to easily access the collection and find available materials.

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## Management

To provide easy and convenient access to well-selected library materials in a variety of formats.

### ASSESSMENT

**BENCHMARK:** Library collection is regularly evaluated to determine its usefulness and accuracy.

- Evaluate items in the collection for retention, replacement, or withdrawal, according to the Collection Management Plan.
- Collect and report statistics related to the availability and use of materials and electronic resources as required for the Annual Statistical Report of North Carolina Public Libraries, using standard definitions supplied by the State Library (Code).

**OUTCOME:** Community members enjoy a library collection that is current, accurate, and useful.

# RESOURCES



## Community Engagement

To build and provide access to library resources that reflect the community, meet identified needs, and promote the free exchange of ideas.

### RESOURCE SHARING

**BENCHMARK:** Library provides access to materials and resources beyond its collection.

- Offer interlibrary loan service to supplement, but not supplant, local collection development.
- Support interlibrary loans and statewide sharing by sharing bibliographic records and holdings.

**OUTCOME:** Community members have access to resources beyond the scope of the local library.

### COMMUNITY INPUT

**BENCHMARK:** Library Administration and staff engage community members in regular assessment of their needs and interests, and their perceptions of library resources.

- Assess community perspectives, needs and use of library resources through one or more accepted market research techniques.
- Establish a regular assessment and reporting schedule to keep findings current and relevant.
- Establish venues for the public to provide input on library resources.

**OUTCOME:** Community members are engaged in library assessment and planning, and are more knowledgeable about the library and its impact on the community.